

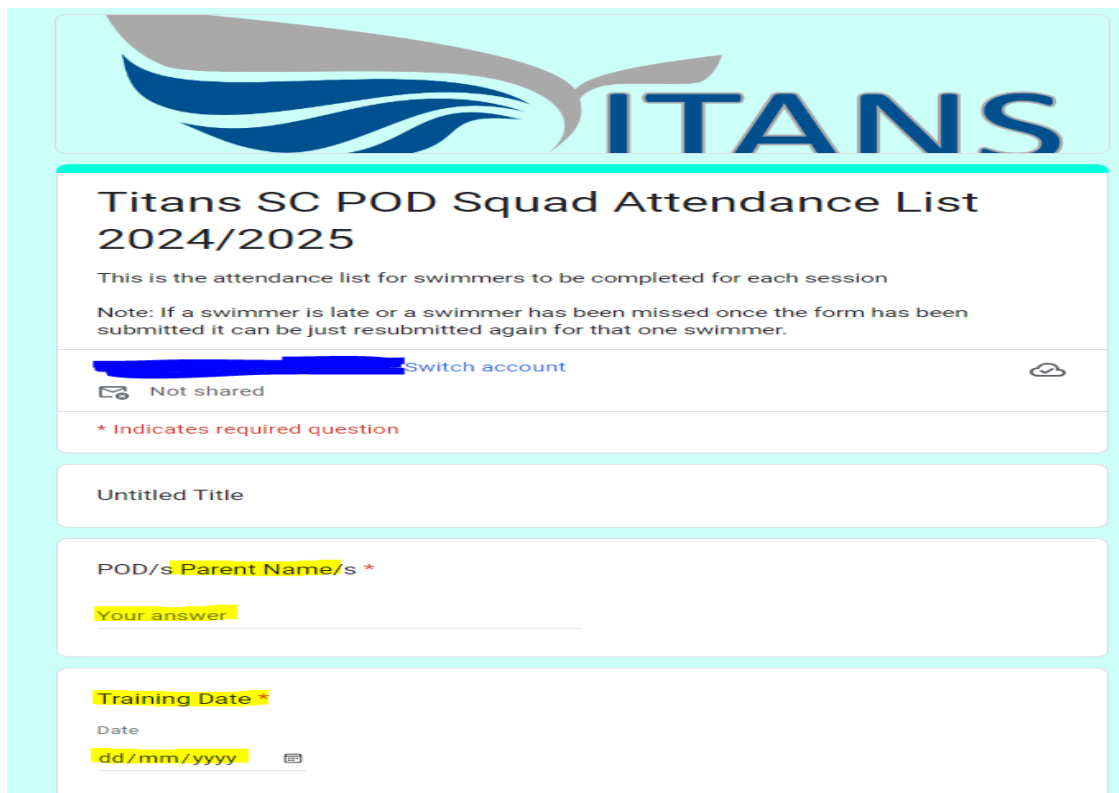
The role of parent on deck / on duty (“POD”) is mandated by Swim Ireland in order to comply with the child safeguarding requirements of the organisation.

The POD role in the club is mandatory for every parent, outside of Committee members, and must be served for each squad in which you have a swimmer. This year, in order to accommodate as many parent schedules as possible, the parent on deck role will be a self sign up, and parents can chose the slot that works for themselves. If none of the open slots work for you, **it is your responsibility to arrange a swap with another parent**. If you are away for a number of weeks, please arrange with another parent to cover their rota and bank the return favour for the weeks you are away. If parents are not volunteering to fill the POD slots, we will return to the randomly allocated slots each month.

The POD should be the first person to arrive at the facility, approximately 10 – 15 minutes before the session. No swimmer should enter the changing village before the parent on deck has arrived. The parent on duty should be able to see the swimmers arriving and proceeding directly to the changing village and then arriving promptly on pool deck.

The POD must take attendance at the session. The link to the squad attendance list is saved in the details of the POD group in WhatsApp (open the group, tap on the group name at the top, then open fully the information narrative and there is an active link to press).

The form looks like this, and there are two boxes for the parent to complete :



The image shows a digital form titled "Titans SC POD Squad Attendance List 2024/2025". At the top is the Titans logo, which features a stylized blue and grey wave or wing shape next to the word "TITANS" in large blue capital letters. Below the title, there is a note: "This is the attendance list for swimmers to be completed for each session" and "Note: If a swimmer is late or a swimmer has been missed once the form has been submitted it can be just resubmitted again for that one swimmer." The form is set within a WhatsApp interface, showing a "Switch account" button and a "Not shared" status. A red asterisk indicates a required question. The form has two main input sections: the first is labeled "POD/s Parent Name/s \*" with a yellow highlight and a text input field containing "Your answer"; the second is labeled "Training Date \*" with a yellow highlight and a date picker set to "dd/mm/yyyy".

**Titans SC POD Squad Attendance List 2024/2025**

This is the attendance list for swimmers to be completed for each session

Note: If a swimmer is late or a swimmer has been missed once the form has been submitted it can be just resubmitted again for that one swimmer.

Switch account

Not shared

\* Indicates required question

Untitled Title

POD/s Parent Name/s \*

Your answer

Training Date \*

Date

dd/mm/yyyy

The swimmers should each come over and give their name to the POD before they enter the water. The form contains a list of each swimmer in each squad – so you need to scroll down to your squad and tick off on the list each swimmer who is in attendance :

#### Junior 1 Squad

- ☒ Alia
- ☒ Fiadh
- ☐ Martha
- ☒ Harley
- ☒ Ciara
- ☐ Olivia
- ☐ Robyn
- ☐ Íde
- ☐ Auriella
- ☐ Cezar
- ☒ Elsa
- ☐ Jessica
- ☒ Raisha
- ☐ Siofra
- ☐ Patrick
- ☒ Niamh
- ☒ Daniel
- ☒ Benjamin
- ☐ Marlene

Enter name of swimmers if not listed above - JP1

Your answer

If the swimmers have not checked in with you, please raise this with the coach and they will send the swimmers over to you.

Once the form is complete, you should enter any comments you have (swimmer not checking in, arriving late etc) and then submit the form (scroll to the bottom).

Once the attendance is taken and the swimmers are in the water, the role of the POD is as follows:

- Remain in the poolside viewing area for the duration of the training session
- Ensure that any one on one feedback between swimmer and coach is in full open view
- Monitor as swimmers leave the pool (bathroom break etc) and ensure they return on a timely basis
- Take note of any issues as they arise – any child related issues should be reported to the Club Children's Officer (Kevin Kelleher), and any other issues should be reported to the secretary (Katie Murphy)
- If a swimmer is unwell, contact that swimmers parent (all parents information is visible in the whatsapp group for your squad) to collect their swimmer - the swimmer should get changed and then come out and sit with the POD until their parent arrives to collect them.

When the session has ended, the POD should ensure all swimmers leave the pool and proceed directly to the changing village.

The POD is responsible also for ensuring that the swimmers leave the changing village timely and are collected from the facility. We require the POD to allow 10 minutes for the swimmers to leave the village. At that time, the POD should hand over to another parent who is still waiting for their child before they leave (advising which swimmers have not yet left and ensuring someone will remain until all children are collected – parents should continue handing over in this way until the final child leaves – the final parent should not leave the facility if there is an unaccompanied swimmer there who has not yet been collected).